ARRIVE NO LATER THAN 11:15 A.M.

- **VENUE**: Soldiers and Sailors Memorial Auditorium, 600 N 7th Street Traffic way, Kansas City, KS.

- **PARKING**: More information to follow.

- **ARRIVAL**: Once inside the lobby, proceed to the basement. Signage and staff will direct you.

- **CHECK-IN**: Your seating assignment will be marked with a name card. **Keep the card**. You will hand it to the Academic Associate Dean during the Presentation of Graduates.

- **REGALIA CHECK**
  - Undergraduate students who have not yet earned a first degree wear the tassel forward and to the right.
  - Masters students wear the tassel on the left side of the head, signifying the completion of an academic degree.
  - Doctoral students wear their tassel on the left side of the head, signifying the possession of an academic degree.
  - Doctoral students carry their hoods folded over their left arm until hooded.

- **LINE-UP PRIOR TO CEREMONY**: At 11:45 a.m. you will be led up the steps in two single file lines by our marshals.

- **PROCESSIONAL INTO THE AUDITORIUM**: You will be led into the auditorium by staff marshals. You will walk in two separate lines, following the student in front of you. When you arrive at your seat, remain standing until directed to take your seat.

- **PRESENTATION OF GRADUATES**: Staff marshals standing at the outside of each row will indicate when your row should stand and approach the stage. Proceed to the podium to your right. Give the Associate Dean at the podium your name card. **AFTER** your name is read, walk across the stage to shake hands with Dean Sally Maliski, Dr. Robert Simari, and Dr. Rachel Pepper. Dean Maliski will give you your KU SON pin. Dr. Pepper will give your gift from KU Nurses Alumni Association. A picture will be taken while you are on stage. As you exit the stage, photographers will take another photo of you. Make your way back to your seat and be seated.

- **RECESSIONAL and EXIT**: After the ceremony, the audience will be asked to stand for the recessional. Staff marshals will lead the recessional out of the auditorium in the same order as you entered. Follow marshals out the building to front steps to meet your family.