

School of Nursing

Guidelines for Departmental Scientific Review/HSC Application Signoff

Faculty studies*:

Externally funded awards (e.g., NIH, DOD, HRSA, AHA, RWJF, etc):

- Scientific Review is done by the funding agency
- No scientific Review form required.
- HSC application sent to Associate Dean for Research for signature

Internally funded awards:

External to School of Nursing such as RI (Lied and Clinical Pilots), Frontiers, BIRWCH awards:

- Scientific Review is done by the Research Center (e.g., RI, Frontiers, BIRWCH, etc)
- Scientific Review Form is signed by the designated person in the Center
- HSC application with signed Scientific Review Form sent to Associated Dean for Research for signature

OGR funded awards:

- Scientific Review is done by the School of Nursing Research Committee
- Scientific Review Form is signed by the primary reviewer/Chair of SoN Research Committee
- HSC application with signed Scientific Review Form sent to Associated Dean for Research for signature

Practice awards/OGR funded awards:

- Scientific Review is done by the School of Nursing Practice Committee
- Scientific Review Form is signed by the Chair of Practice Committee
- HSC application with signed Scientific Review Form sent to Associated Dean for Research for signature

All other unfunded studies

- Scientific Review is done by the School of Nursing Research Committee
- Scientific Review Form is signed by the primary reviewer/Chair of SoN Research Committee
- HSC application with signed Scientific Review Form sent to Associated Dean for Research for signature

*Any study that is cancer related must go through the Protocol Review and Monitoring Committee of the Cancer Center. This considered an addendum to the HSC application. PI signs along with the chair of the Disease Specific Working Group identified in the application.

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Student Studies*:

Dissertation/Capstone/Thesis/projects

- Scientific Review is done by the student dissertation/capstone/thesis committee
- Scientific Review Form is signed by the advisor of the committee
- HSC application sent to Associate Dean/Graduate Program, Academic Affairs

PHD/MS projects for course work

- If student can be placed on personnel of current advisor approved HSC study, PI/advisor submits addendum and no further review needed.
- If student/advisor deem the study is non-human subject research, student/advisor submit application for determination of non-human subject research, advisor signs application and no further review is needed.
- Advisor determines review committee who completes Scientific Review
- Scientific Review Form is signed by the advisor of the committee
- HSC application with signed Scientific Review Form sent to Associate Dean/Graduate Program, Academic Affairs, for signature

BSN Honors Projects

- If student can be placed on personnel of current advisor approved HSC study, PI/advisor submits addendum and no further review needed.
- If student/advisor deem the study is non-human subject research, student/advisory submit application for determination of non-human subject research, advisor signs application and no further review is needed.
- Scientific Review is done by Honor Program Coordinator
- Scientific Review Form is signed by Honor Program Coordinator
- HSC application with signed Scientific Review Form sent to Associate Dean/Graduate Program, Academic Affairs, for signature

*Any study that is cancer related must go through the Protocol Review and Monitoring Committee of the Cancer Center. This considered an addendum to the HSC application. PI signs along with the chair of the Disease Specific Working Group identified in the application.